

SECTION I –

A. General Grant Information

Montana State University-Billings College of Technology
3803 Central Avenue
Billings, MT 59105

Montana BILT (Building Industry Labor Training) – U.S. Dept. of Labor,
ETA CBJT Grant

Agreement #: CB 15201-06-06

EIN#: 81-6001642 DUNS #: 079713608

Reporting Period: 2nd Quarter 2006 (April 1-June 30, 2006)

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B. Summary of General Grant Activities

General Overview of project progress

Partner institutions (MSU-Billings College of Technology, UM-Missoula College of Technology, MSU-Northern, and MT Tech-College of Technology) are all implementing the grant on their respective campuses since notification of the award in October of 2005.

Partner institutions submit expenses for personnel, equipment purchases, travel etc. as per the quarterly financial statement.

MSU-Billings College of Technology

- Billings Advisory meeting April 2006
- Statewide Steering Committee meeting April 2006
- Meeting with MSU-Billings IT department April 2006
- Participation at Construction Career Fair April 2006
- Attended Grant Financial Management Wkshp April 2006
- BILT update for Dept. of Labor May 2006
- Program Open House May 2006

- Interviews for Project Manager May 2006
- Interviews for Project Coordinator May 2006
- Outreach meeting May 2006
- Completion of Flooring Installation Class May 2006
- Project Manager Hired June 2006
- Project & Data Coordinator Hired June 2006
- Memorandum of Understanding from 3rd partner signed June 2006
- MT Board of Regents meeting June 2006
- Partners meeting June 2006
- Meeting with MSU-Billings IT (website) June 2006
- Project addendum submitted to U.S. DOL June 2006

UM-Missoula College of Technology

- Carpentry class on-going April-May 2006
- Curriculum modification submitted to faculty committee April-June 2006
- Tools & equipment purchases for carpentry lab April-June 2006
- On-going modification of NCCER curriculum April-June 2006
- UM-COT Carpenter Program Committee meetings April-June 2006
- Ten students completed carpentry classes May 2006
- Ten students completed NCCER requirements for certification in Core curriculum & Carpentry level 1 May 2006
- Local Advisory Board meeting May 2006
- Continue re-model of new carpentry lab May-June 2006
- Board of Regents meeting June 2006
- Memorandum of Understanding signed June 2006
- Partners meeting June 2006
- Summer carpentry class start up June 2006
- Carpentry instructor hired June 2006
- BILT Steering Committee meeting June 2006

Montana State University-Northern

- Interviews for instructional personnel on-going April-June 2006
- Lead Carpentry instructor hired May 2006
- Confirmation from 7 Business Owners to sit on local Advisory Board May 2006
- Textbooks ordered for Fall 2006 May 2006
- Facility, tools, and equipment preparedness May-June 2006
- On-going recruitment efforts with MSU-Northern Office of Admissions May-June 2006
- Budget meetings with Dean of COT May-June 2006
- Board of Regents meeting June 2006
- Carpentry Certificate Board of Regents approval June 2006
- Partners meeting June 2006

Montana Tech-College of Technology

- Plaster Class April-June 2006
- Shop and Site Safety Class April-June 2006
- Stonework & Masonry Class April-June 2006
- Board of Regents Program Approval May 2006
- Local Carpenters Union Program Approval May 2006
- Interviewing for Construction Instructor May-June 2006
- On going development of local Advisory Board May-June 2006
- On-going meetings with area high schools May-June 2006
- Board of Regents meeting June 2006
- Partners meeting June 2006

Upcoming training activities and other grant-related events

3rd quarter 2006:

- Project Managers to attend the Workforce Investment Act Conference, Anaheim, California July 10-13, 2006
- BILT Retreat for partners, state advisory committee, and stakeholders July 18 & 19, 2006
- Write DOL addendum to add Energy Efficient building practices to current and future training
- On-going development of project recruitment materials including website design
- On-going recruitment activities
- Continued development of partnership opportunities
- Continue building partnerships with the Montana WIRED Project
- Continue developing Short-Term Workforce Training Courses in partnership with local construction industry.
- Continue funding search to expand current scope of the project (i.e. add Site Safety Training)
- On-going search for faculty
- Classes begin at all partner institutions
- On-going lab remodel at MSU-Northern
- Approval of Carpentry AAS Degree – MSU Northern

C. Status Update on Leveraged Resources

- Leveraged resources are documented in the quarterly financial report and continue to develop due to new and expanded partnerships.

D. Status Update on Strategic Partnership Activities

Partnership Solutions-Based Approach to Implementation

MT-Tech College of Technology has incorporated the Apprentice Work Progress Record into their curriculum. This will not only help the students develop a habit for logging time towards a specific task, but it will also help the program in negotiating time with the

unions toward apprenticeship hours. This give and take with community partners is strengthening the program all across the state.

UM-College of Technology is asking their advisory council to provide them with at least two ideas for short-term training per school year semester the training must be determined to be in critical shortage areas. UM-COT reports that the industry response has been very strong. Encouraging industry's participation in training development keeps industry participating in the project.

Guide to Reporting Information for Grantees of the Community-Based Job Training Grants

Section II: Timeline Table Template

Project Activities	Projected Completion Date	Actual Completion Date
<p>Montana BILT Steering Committee Meeting MSU-Billings COT</p> <ul style="list-style-type: none"> • Update on Project Manager and Project Coordination hiring status • Update on Construction AAS degree and program activities <p>University of Missoula College of Technology</p> <ul style="list-style-type: none"> • Update on Carpentry Program <p>MT-Tech College of Technology</p> <ul style="list-style-type: none"> • Update on program approval, recruitment efforts, current classes <p>MSU-Northern</p> <ul style="list-style-type: none"> • Unable to connect via telephone <p>Affiliate Partner Reports</p> <ul style="list-style-type: none"> • Miles Community • UM-Helena College of Technology • UM-Great Falls College of Technology <p>Professional Partnership Reports</p> <ul style="list-style-type: none"> • Montana Contractors Association • MT Apprenticeship & Training Program • Carpenter's Union 153 <p>Financial Reporting updates by Liz Tooley Project Reporting updates by Lisa Skriner Review of New Projects, Website Development, and Marketing Materials Update on WIRED grant from Dr. Arlene Parisot Screening for Project Manager Attendees: In person--John Cech, Liz Tooley, Craig McKenzie, John Culbertson, Lisa Skriner, Jerry Laugery, Vern Pederson, Linda Beck, Mark Maki, Daniel Bingham, Beth Krueger, Harry Sheski, Tom Frisby, Bob Glasgow By phone—Steve Luft, Jason Miller</p>	April 7, 2006	April 7, 2006
Dissemination of Grant Materials via email from MSU-Billings COT	On-going	On-going
Project Manager applicants interviewed	April 2006	May 2006
Project Coordinator applicants interviewed	April 2006	May 2006
Web Design Meeting	April 10, 2006	on-going
MT BILT presentation at MCA	April 13, 2006	April 13, 2006
MT BILT outreach meeting	May 4, 2006	May 4, 2006
MT BILT project update for DOL, MT Governor and State Senators	May 16, 2006	May 16, 2006

Construction Program Open House	May 23, 2006	May 23, 2006
MT BILT partner meeting	5/31-6/1, 2006	5/31-6/1, 2006
MT BILT update at BOR (Havre, MT)	June 1, 2006	June 1, 2006
Project Manager hired	June 2006	3 rd quarter
Project Coordinator hired	June 2006	June 12, 2006
Energy Star Addendum submitted to US DOL	June 2006	on-going
Web Design meeting	June 22, 2006	3 rd quarter
MSU-Billings Flooring Installation Class	1 st quarter	May 5, 2006
Curriculum Updates; All partners have BOR approval for Certificate All partners to meet to negotiate AAS curriculum and make sure it aligns with industry need	1 st quarter July 2006	May 2006 September 2006
Faculty Hires at Partner Institutions <ul style="list-style-type: none"> • MSU-Northern • UM College of Technology, adjunct 	1 st quarter 2 nd quarter	May 22, 2006 June 2006
Flooring Installation Class Four students started and finished. Two students employed in flooring installation as a direct result of training. One student is not employed in the flooring industry. The fourth student is unavailable to work for personal reasons until October 2006.	January 2006	May 2006
Lab renovations at UM COT MT-Tech, MSU- Northern	On-going	4 th quarter 2006

Section III: Grant Outcomes

Section III A: Progress and Deliverables

During the second quarter of 2006 curriculum has been approved, key personnel (project manager, project coordinator, and faculty at MSU-Northern) have been hired. Students have completed Short term and certificate programs and have enrolled in certificate and AAS programs. The final memorandum of understanding was signed and articulation agreements with high schools are being discussed.

Section III A: Capacity Building Reporting Table Template

Deliverable or Activity (with brief description)	Percentage complete this quarter, if applicable	Completion Date -actual or projected	Impact (known or potential) if applicable	Impact Calculation Methodology
1) Collect and summarize data sets	1) on-going	Quarterly		
2) Collect and summarize budget data	2) on-going	Quarterly		
3) Develop website	3) on-going 20%	3 rd quarter		
4) Curricula development	4) on-going 85%	3 rd quarter		
5) Discussion re. curriculum articulation with K-12 partners	5) on-going	4 th quarter		
6) Coordination with state-wide apprenticeship program	6) on-going	4 th quarter		
7) Lab renovations at MSU-Northern and MT-Tech	7) on-going	3 rd quarter		
8) Equipment Purchase MT-Tech COT	100%	June 2006		
9) Outreach Campaign MSU-Billings COT UM-Msla COT			16 individuals 18 h.s. students	Counted Counted
10. Hiring MSU-Billings COT				
• Data Coordinator	N/A	June 2006		
MSU-Northern				
• Instructor	N/A	May 2006		

Section III B: Training Outcomes Reporting Table Template

TRAINING OUTCOMES AND INFORMATION AND ENROLLED TRAINEES	Baseline (from Statement of Work)	This Quarter	Cumulative Total	Notes	Data Needed to complete
1. Number of participants enrolled in training program MSU-Billings COT UM-COT MSU-Northern MT-Tech COT Total of all sites	1822	4 22 0 <u>49</u> 75	143		
2. Number of participants who have exited	#	4	5		May 2006
3. Number of participants	#	19	23	Completion of	May 2006

TRAINING OUTCOMES AND INFORMATION AND ENROLLED TRAINEES	Baseline (from Statement of Work)	This Quarter	Cumulative Total	Notes	Data Needed to complete
successfully completing training				educational/ occupational skills training can be different from “exit” from the program if other non-training services are provided by the program or a partner program.	
4. Number of participants that earned an industry/professional certification as result of training	#	19	19	In this column, grantees should identify and provide a brief description of the type of credential received and how it was developed, if it is a new credential	0 will complete certificate in January 2007
5. Number of participants not employed prior to training	#	#	#		Employment status at participation
6. Entered employment (Common Measure #1)	#	#	#	Of those not employed at the date of participation: the number employed in the first quarter after the exit quarter divided by the number of exiters	Individual’s identifier, employment status at the time participation commences, and exit date. See the addendum for definition and more information

TRAINING OUTCOMES AND INFORMATION AND ENROLLED TRAINEES	Baseline (from Statement of Work)	This Quarter	Cumulative Total	Notes	Data Needed to complete
7. Employment Retention (Common Measure #2)	#	0	4	Of those employed in the first quarter after the exit quarter: number employed in both the 2nd and 3rd quarters after the exit quarter divided by the number of exiters	Individual identifier and exit date See addendum for definition and more information
8. Average earnings (Common Measure # 3)	#	#	\$15/hr	Of those who are employed in the 1st, 2nd and 3rd quarters after the exit quarter: Total earnings in the second plus the total earnings in the third quarters after the exit quarter divided by the number of exiters	Individual identifier and exit date See addendum for definition and more information
9. Number of participants employed in the same occupation or industry as their training that received a promotion after completion of training	#	#	#		Employment status at exit, occupational code, and occupational skills training code
10. Number of participants who were employed during training (regardless of industry or occupation) that received a wage increase in	#	#	#		

TRAINING OUTCOMES AND INFORMATION AND ENROLLED TRAINEES	Baseline (from Statement of Work)	This Quarter	Cumulative Total	Notes	Data Needed to complete
the first, second or third quarter after completing training					
11. Number of participants who obtained employment in the occupation or industry related to their training program following the completion of training, where that occupation or industry was different than their previous employment (e.g. a food service worker in hospital becoming employed as a CNA after CNA training or a tobacco assembly line worker becoming employed in the biotechnology industry after biotech training)	#	#	#	Please see addendum for the definition of “employed”	Employment status at exit, occupational code and occupational skills training code
12. Other measures defined by grantee		TBD	TBD		
<p>Information regarding enrolled trainees:</p> <p>Gender</p> <ul style="list-style-type: none"> - Male - Female <p>Ethnicity</p> <ul style="list-style-type: none"> - Hispanic or Latino - Not Hispanic or Latino <p>Race</p> <ul style="list-style-type: none"> - American Indian or Alaska Native - Asian - Black or 		<p>41</p> <p>22</p> <p>#</p> <p>#</p> <p>#</p> <p>#</p>	<p>107</p> <p>24</p> <p>#</p> <p>#</p> <p>#</p> <p>#</p>		<p>Requirements under the Jobs for Veterans Act and the Nondiscrimination and Equal Opportunity provisions for the Workforce Investment Act.</p> <p>Trainees must be given the opportunity to provide the training provider with this information, it cannot be required</p>

TRAINING OUTCOMES AND INFORMATION AND ENROLLED TRAINEES	Baseline (from Statement of Work)	This Quarter	Cumulative Total	Notes	Data Needed to complete
African American - Native Hawaiian or Other Pacific Islander - White		#	#		
Disability status - Persons with disabilities		#	#		
Veteran status - Veterans		#	#		

SECTION IV – Promising Approaches and Success Stories

SECTION V– Technical Assistance

A. Technical Assistance Needs

Employment and wage data collection from WIA partners. Are we able to access the data or would data be self-identified by students? Met with local Job Service and we have questions as to how to collect the data.